

**FAYAL FIRE DEPARTMENT  
BUSINESS MEETING MINUTES  
10-12-2022**



Meeting called to order at 1915 / Pledge of Allegiance

Motion was made by Chief Steve Shykes to accept the previous month's minutes. Seconded by Nick Gianlorenzi.  
Motion carried.

**Roll Call**

**Present:** Steve Shykes, Matt Hoffmann, Nick Preiner, Jeremy Widmer, William Brokaw, Andy Carlson, Greg Chad, Nick Gianlorenzi, James Heitzman and Tim Sklors.

**Absent:** Steve Bottila, Chris Chrislock, Cory Christianson and Chris Sailstad.

**Guest:** None

**Secretary/Treasurer's Report:**

- Remember that all receipts, bills and rosters should be put in Secretary's folder or bin.

**Chief's Report:**

- REMINDER: Chief needs to know about any purchase made for the Department except for fuel.
- Working on Mutual-Aid Agreements with our neighboring Departments. Even though we have statewide mutual-aid, we still need to have agreements with our mutual-aid partners.
- AFG Grant paperwork has been filled out and submitted for new SCBA. Will know by mid-October.
- Got the registration for the Chief's Congerence in Duluth October 19-21, 2022.
- Received proposal from Nardini for doing our Fire Extinguishers in the amount of \$2,079. That's for replacing 8-20# that are out of date and adding 1-10# upstairs in the Meeting Room.
- State Rural Volunteer Fire Dept. Grant came through for \$2,500. Will be used to purchase 800MHZ Pagers. Purchased 20. They are here and will be programmed by mid-November.

**Assistant Chief's Report:**

- Working on Guidelines and Protocol changes. More to come on this.

**Battalion Chief's Report:**

- Our In-House Training is mandatory and counts toward your 75% participation per year. If you don't reach 75%, you lose a year of your pension. Contact BC Nick Preiner ahead of time if you can't make it. Remember, our In-House Training mirrors the Tri-Department Training, so you have approximately 12 times to make it up earlier in the month at various locations. Tri-Department Training is now optional.
- There will be an increase in training costs from Minnesota Public Safety Group next year – appoximately 15%.
- October's Tri-Department Training has been changed from the Propane Burn to Exterior Venting and Wall breaching at an aquired structure on Ely Lake Drive.
- Our November In-House Training will be at the same structure.

**Captain's Report:**

- TPM installed on E3 and trailer. Cory will order two for E2 & E91. All installed. Minor issue with TPM in 91 will be corrected.
- E2 will be sent to Mid-States or Boyer Truck to see if they can figure out why it is so slow on take-off.
- Kimtek Slide-In Unit is here for the UTV. Has some monor issues which will be looked into.
- Received a quote from Pierce for repair of Cab Lift Cylinder on E91 in the amount of \$3,682.44 plus labor. A motion was made by Chief Steve Shykes to get the work done if the Town Board approves it. Seconded by Tim Sklors. Motion carried.
- Received a quote from Custom Fire in the amount of \$8,379.21 for the cabinetry on T1. Was tabled and will be considered in 2023.
- AC Matt Hoffmann said he will donate the Emergency Lights and labor for the UTV. We will have to purchase the necessary connections and wiring.

**Lieutenant's Report:**

- Please make sure when done using SCBA that all valves are closed and the connections are tight.
- Just a reminder to start getting ready for fall and winter extra Hall Duties.
- The flies are out in force again. Make sure we are vaccumming the window sills and floor.

**EMS Report**

- EMS 2022 Plan: Several options were presented and discussed. After much discussion it was decided that the best option will be presented to the Board. We may hear feedback from the Board, but decision should be made soon. We are looking at where this money is going to come from.

- Town Board has approved to hire First Responders from outside the Fire Department. The Township will equip them and pay them \$35 an hour. Before hiring starts, some of the logistics need to be worked out.
- We are looking for a clean rollout of the new program at the first of the year.

#### Membership

- Working on website to improve recruitment. More to come on this.

#### Health and Welfare

- Group discussion. Chief Shykes and Sailstad will take care of any needs.

#### Old Business:

- Lettering in the Station and re-doing the lettering on the overhead doors which was approved by the membership has been put on hold until spring. Ranger & Station – Jeremy Waldron will be taking care of it. In the works.
- Keep up on SCBA mask checks for 2022. Check-off Sheet is on side of cabinet by SCBA Fill Station.
- Talked about coming up with a Mission Statement and Purpose for our Department. **Motion by AC Matt Hoffmann to adopt the Mission Statement: "Provide quality emergency services". Seconded by Chief Steve Shykes. Motion carried.**
- IAR: Need to use this program, especially for who is responding and who is away from the area.
- Look into a grant writer for a future grant.
- Chief has the cost estimate of the new SCBA's and all the accessories for the Town Board. \$266,000.
- AC Matt Hoffman will handle getting the cabinet fabricated for T1-More to come.
- Tim Sklors requested mesh hats to wear in the summer. Have been ordered.
- Matt Hoffmann requested hooded sweatshirts. Have been ordered.
- Third reading of By-Law change: Article VII: Fayal Fire Department Officers will/shall be appointed by the Fayal Town Board. This process will be established by the Fayal Town Board with help from the Fire Department. A motion was made by Chief Steve Shykes to accept the change. Seconded by William Brokaw. Motion carried with two abstentions.
- Fire Prevention Week will be October 9-15, 2022. There will be more to come on this as plans develop.
- Will be ordering extensions for the TPM's on our dual wheeled apparatus to make it easier to put air in the tires. They are here for two of them.

#### New Business:

- There is \$25,000 left from the UTV purchase. Will use it to buy new wire mesh lockers from Gear Grid for our gear.
- Looking for somebody to take over Relief Association duties.
- Can we get EMR winter jackets? Will be looked into.
- The Engineers state that there will be new forms for Truck Checks the first of the year.

#### Review of bills

- A motion was made by Tim Sklors to pay the bills. Seconded by BC Nick Preiner. Motion carried.

#### Training Minute

- Time to start thinking about winter road conditions and adjusting our driving.

Motion to adjourn was made at 2032 by BC Nick Preiner. Seconded by Lt. Jeremy Widmer. Motion carried.

Submitted by Greg J. Chad - Secretary/Treasurer